

# Ontario One Call

## Operations Committee Meeting Minutes

**Meeting Date:** Thursday February 4, 2021  
**Location:** Teleconference  
**Time:** 10:00am – 12:00pm

**In Attendance:** Bav Mistry (Chair), Katie Gotsman (Secretary), Eric Boere, Nick DeStefano, Chris Faith, Reza Habibollahi, Terry Hall, Andrew Kottelenberg, Michael McGivery, Jason Meyer, Malcolm Robertson and Josie Trapani

**Also in Attendance:** Brandon Denton and Cory Officer (Note Taker)

**Absent:**  
**Absent with Regrets:** Nectar Tampacopoulos

### 1. Meeting Opening – 10 minutes

**Bav Mistry**

- 1.1 Call to Order – 10:01am
- 1.2 Confirmation of Quorum – Confirmed
- 1.3 Safety Moment
- 1.4 Review of previous minutes and notes (*Attach 1 – 3 pages*)
- 1.5 Motion to approve previous meeting minutes as written

Motioned by: Eric Boere  
Seconded: Reza Habibollahi  
In favour: All  
Opposed: None

### 2. Chair Items

**Bav Mistry**

### 3. Matters for Discussion

#### 3.1 Review Action Register - (*Attach 2 – 1 spreadsheet*) - 10 minutes

**Bav Mistry**

Review action register.

While reviewing the action register, there was a discussion around moving the membership to a mandatory 60-day standard validity period. With the deletion of Schedule 4 in late 2020, the 30-validity references have been removed. This opens up the possibility to establish a 60-day validity standard period within the by-law/schedule(s), which can be applied to all members. This would have to be voted on by the membership. It was agreed that 'Ticket Validity' should be added to the Action Register.

#### 3.2 Review Work Types - (*Attach 3 – 1 spreadsheet*) – 20 minutes

**Katie Gotsman**

The committee worked through the types of work list, consolidating it to a more reasonable size. There is more to work through at future meetings.

**3.3 Proposed Mapping Changes – Max Surface Area – (Attach 4 – 1 spreadsheet) – 20 minutes**

**Katie Gotsman**

Carried over to next meeting

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**4. Round Table – 10 minutes**

**All**

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**5. Meeting Finalization**

**Bav Mistry**

**5.1 Confirmation of next meeting date/location**

Thursday March 4, 2021 at 10:00am

Teleconference

**5.2 Meeting Close**

Motion to Adjourn – 12:00pm

Motioned by: Malcolm Robertson

Seconded: Josie Trapani

In favour: All

Opposed: None

