



# Dedicated Locator BEST PRACTICES

## 90 Day Notice

### What you need to know...

Bill 93, the [Getting Ontario Connected Act](#) is now in place however, the requirements and processes of the new legal concept for Dedicated Locator (DL) are being developed through the Dedicated Locator Working Committee (DLWC).

Until such time that a DL Certification program can be established, the DLWC has selected the [Locate Alliance Consortium \(LAC\) Locate Service Providers \(LSPs\)](#) to be the approved Dedicated Locators as they currently have the specialized training to locate high-risk infrastructure, Quality Assurance Audits and Reporting processes.

90 Day Notices are required under the law and should be submitted to Ontario One Call via email to [DL@On1Call.com](mailto:DL@On1Call.com) by the Project Owner or their Proponent.

The Project Owner/Proponent is required to use the unique DL ID assigned to the Project by Ontario One Call.

There is a fee for using this service. Please review the Dedicated Locator Request Policy provided by Ontario One Call.

### Why you want to do this...

When the described work is time sensitive, and/or spans a large area, and/or will take a long time to complete.

The 90 Day Notice provides the affected Members and the Dedicated Locator Service Provider (DLSP) ample time to train, gather resources, collect mapping and the standards necessary to complete locates for described work.

### Where can you find resources?

New Legal Concept of Dedicated Locator updates are on our website: [www.OntarioOneCall.ca/DL](http://www.OntarioOneCall.ca/DL)

[Bill 93, Getting Ontario Connected Act, 2022](#)

The Dedicated Locator Team is available for further assistance email: [DL@On1Call.com](mailto:DL@On1Call.com)

### Our recommended Best Practice:

- ✓ Review the Dedicated Locator Request Policy.
- ✓ Fill out the required 90 Day Notice and Dedicated Locator Billing Forms.
- ✓ Include a map outlining the project area.
- ✓ Ensure your project has approval (i.e. Design and Planning, Budget approval, Permits, etc.)
- ✓ Discuss your project with the LAC DLSP in the area and secure a qualified Dedicated Locator.
- ✓ Submit forms to Ontario One Call 90 days prior to the commencement of the described work.
- ✓ Receive confirmation within 3 business days that Ontario One Call has provided the 90 Day Notice to the affected Members.
- ✓ Agree on a DLSP in writing with the affected Members within 10 business days. The Project Owner and Member can negotiate in writing a different timeline should it be required past the 10 business days.
- ✓ Submit Locate request(s) using DL ID provide to you 10 business days prior to commencement of the described work to identify special requests and notify exempted Transmission infrastructure.
- ✓ Provide updates to Ontario One Call every 90 days.
- ✓ Let Ontario One Call know when the project is completed.



Version 1.0

Please ensure you are referencing the most recent version of this document available at <https://ontarioonecall.ca/dl>

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